

AGENDA OF 17TH MEETING OF BOARD OF GOVERNORS
JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD



AGENDA
Of
17th MEETING of
BOARD OF GOVERNORS

Venue:
Meeting Hall,
JNTUH Institute of Science and Technology New Building,
Jawaharlal Nehru Technological University Hyderabad
On
28th April, 2018 at 11:00 AM

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad, Telangana State – 500 085

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
Jawaharlal Nehru Technological University Hyderabad
 Kukatpally, Hyderabad, Telangana State – 500 085
17th Meeting of Board of Governors

Venue: Meeting Hall of the Director, IST, JNTUH

Date: 28-04-2018

Time: 11:00 AM

S. No	Name of the Member of BoG	Qualification and position	Position in the BoG
	Prof. P. Jaya Prakash Rao	Former Chairman, State Council of Higher Education, Hyderabad	Chairperson
2.	Dr. S. Chandrasekhar	Director, CSIR-IICT, Hyderabad	Member
3.	Dr. Siva Kumaran	Sr. Vice President, Aurobindo Pharma Ltd.	Member
4.	Dr. Rakeshwar Bandichhor	Director , Dr. Reddy's Laboratories Ltd.	Member
5.	Sri. B. Gopala Krishna	Dy. Director, NRSC, Hyd.	Member
6.	Dr. A. D. Rao	Regional Director (Retd), CGWB, Ministry of Water Resources	Member
7.	Dr. K. Yella Reddy	Director (Agriculture) WALAMTARI, Hyderabad	Member
8.	Dr. M. Anji Reddy	Professor of Environment, IST, JNTUH.	Member
9.	Dr. K. Ramamohan Reddy	Professor of Water Resources, IST, JNTUH.	Member
10.	Dr. G. Krishna Mohan	Professor of Pharmacy, IST, JNTUH	Member
11.	Dr. Sandeep Grover	Professor, Dept. of Mech. Engg, YMCA University of Science & Tech, Faridabad.	Member
12.	Dr. B. N. Bhandari	Director, academic & Planning, JNTUH	Member
13.	Dr. B. L. Rama	Director, AICTE, New Delhi	Member
14.	Sri. D. Venkateswarlu	Secretary, SBTE, Telangana State, Hyderabad	Member
15.	Prof. B. Venkateswara Rao	Director, IST, JNTUH	Member Secretary
16.	Prof. C. Radha Krishna,	Rtd. Professor of Electrical Engg, and Mentor, JNTUH IST, Hyd.	Special Invitee
17.	State Project Coordinator	SPFU, Dept. of Tech Education, Hyderabad	Special Invitee
18.	Dr. M. V. S. S. Giridhar	Associate Professor and TEQIP-III Coordinator	Special invitee

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY

(Autonomous)

Kukatpally, Hyderabad-500085

SEVENTEENTH MEETING OF BOARD OF GOVERNORS

**Venue: Meeting hall of of the Director, Institute of Science and Technology, JNTUH
On 28th April, 2018 (Saturday) at 11:00 AM**

AGENDA

Item No.	Description of Item
Unit: I Action taken report	
01/17 BoG_ Feb -18	Presentation and action taken report by the Director, IST, JNTUH about the overall activities of the Institute.
Unit-II: Items for consideration and approval	
02/17 BoG_ Feb -18	Minutes of Meeting of 16 th BoG meeting held on 10 th February, 2018 – for approval.
03/17 BoG_ Feb -18	Expenditure incurred since 16 th BoG to till date in TEQIP-III – for consideration and approval.
04/17 BoG_ Feb -18	Approval for organizing National and International conferences / workshops / trainings proposed of TEQIP-III
05/17 BoG_ Feb -18	Consideration and approval for Improve student learning under academic processes of TEQIP-III
06/17 BoG_ Feb -18	Consideration and approval for Research assistantships under academic processes of TEQIP-III
07/17 BoG_ Feb -18	Consideration and approval of Graduate employability under academic processes of TEQIP-III
08/17 BoG_ Feb -18	Consideration and approval for Faculty staff development under academic processes of TEQIP-III
09/17 BoG_ Feb -18	Consideration and approval for Research and development under academic processes of TEQIP-III
10/17 BoG_ Feb -18	Consideration and approval for Moocs and digital learning under academic processes of TEQIP-III
11/17 BoG_ Feb -18	Consideration and approval for Twinning under academic processes under TEQIP-III
12/17 BoG_ Feb -18	Consideration and approval for Management capacity development under academic processes of TEQIP-III
13/17 BoG_ Feb -18	Consideration and approval for Hiring consultancy services under academic processes of TEQIP-III
14/17 BoG_ Feb -18	Consideration and approval for Reforms and governance under academic processes of TEQIP-III
15/17 BoG_ Feb -18	Consideration and approval for Industry institute interaction under academic processes of TEQIP-III
16/17 BoG_ Feb -18	Consideration and approval for International travel proposal under TEQIP-III.
17/17 BoG_ Feb -18	Any other items with the permission of the Chair

Unit-III : Items for ratification	
18/17 BoG_ Feb -18	Ratification for organizing National and International conferences / workshops / trainings
19/17 BoG_ Feb -18	Ratification for the amounts deposited to four funds of IST
Unit-IV: Items for information	
20/17 BoG_ Feb -18	NPIU Guidelines for international travel (2017-18) under TEQIP-III – for information
21/17 BoG_ Feb -18	Constitution of Internal Scrutiny Committee (ISC) for international travel applications – for formation

Unit: I Action taken report

01/17 BoG_ Feb -18	Presentation and action taken report by the Director, IST, JNTUH about the overall activities of the Institute.
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Director, Institute of Science and technology shall brief about the activities related to the institute in general and TEQIP-III activities in particular. This will enable the honorable Chairman and members of BoG to provide suggestions and to take appropriate decisions.

Action taken report is as follows

- The agenda of 17th meeting of BoG is arranged as per the suggestions of the chairman indicating four units namely 1.Action taken report, 2. Items for consideration and approval, 3. Items for ratification and 4. Items for information
- Director along with senior BoG member Dr. M. Anji Reddy, TEQIP-III coordinator and special invitee of BoG member Prof. C. Radha Krishna has visited Dayalbagh Educational Institute during 15-17 February, 2018. They have conducted two workshops namely 1. Good governance and 2. Geospatial technologies. They have had an elaborate discussion with the Vice-chancellor, Registrar, Dean, Finance Officer, TEQIP coordinator and senior faculty to arrive at an agreed task to be completed by the 1.1 institution during fourth quarter. As detailed in Annexure-I.
- All together five one day workshops were conducted by following the guidelines approved.
- Following the approval of the list of equipments/goods and furniture in the 16th BoG. Rs.2.74 crore worth of equipment and furniture is processed following the guidelines such as 1. Inviting the vendors through web notification. 2. Opening the tenders with all the stake holders. 3. Scrutinizing the tenders technically and indicating the L1 through a departmental scrutiny committee, one of whom is external subject expert. 4. So far purchased orders have been processed after going through institute purchase committee for a worth of Rs.1,72,87,923/-.
- As per the recommendations of the 16th BoG M/s Rammurthy (N) & Co has been appointed as internal auditors and M/s. Sagar Associates have been appointed as statutory auditors for TEQIP-III project.

Unit-II: Items for consideration and approval

Item No.	Description of Item
02/16 BoG_ Feb -18	Minutes of Meeting of 16 th BoG meeting held on 10 th February, 2018 – for approval.

The minutes of the 16th BoG meeting has been circulated to the Honorable Chairman and all the BoG members through email on 10th February, 2018 for suggestions and approval. Further, requested all the members to send their suggestions for incorporation in the document on or before 25th March 2018. All the suggestions made by the BoG members were incorporated. The final minutes were uploaded in the Institute website www.istjntuh.ac.in.

The copy of minutes is given as in Annexure-II.

The above minutes may be approved by the BoG

03/16 BoG_ Feb -18	Expenditure incurred since 16 th BoG to till date in TEQIP-III – for consideration and approval.
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The head wise expenditure incurred since 16th BoG 2018 to till date is Rs. 8,56,951/- (Rupees Eight lakhs fifty six thousand and nine hundred and fifty one only).

Sl. No	Name of the item	Expenditure since 16 th BoG (Rupees)	Total expenditure since inception (rupees)	Percentage of total expenditure on Life Time Allocation
1	Procurement of goods	Nil	Nil	Nil
2	Academic processes	5,32,500	14,08,757	5.03
3	Operating Cost	3,24,451	7,48,146	10.69
Total		8,56,951	21,56,903	2.87

The above expenditure may be considered and approved by the BoG.

Item No.	Description of Item
04/15 BoG_ Jan -18	Approval for organizing National and International conferences / workshops / trainings

The following application were received from various centres and placed for approval.

Sl. No	Name of the program	Proposed dates	Type of activity	Name of the coordinator	Proposed amount in rupees	Revenue from other agency
1	Fundamentals of CRISPR-Application in Genome Editing	4 th week of June 2018	3 day workshop	Dr.A.Uma	1,50,000	NIL
Break up for the proposed expenditure (Honorarium Rs.20,000+TA and DA Rs.30,000 + Lunch and snacks Rs.50,000 + Industry visit Rs.20,000 + study material Rs.30,000)						
2	Industrial Waste Management	19 th to 21 st July 2018	3 day workshop	Dr.V.Hima Bindu	2,00,000	NIL
Break up for the proposed expenditure (Honorarium Rs.55,000+TA and DA Rs.25,000 + Lunch and snacks Rs.60,000 + Industry visit Rs.20,000 + study material Rs.20,000 + venue & logistics Rs20,000/-)						
3	Global Navigation Satellite systems	21-23 June 2018	3 training program	Dr.C.Sarala	1,00,000	NIL
Break up for the proposed expenditure (Honorarium Rs.60,000+TA and DA Rs.10,000 + Lunch and snacks Rs.26,000 + study material Rs.2,000 + venue & logistics Rs2,000/-)						

4	Advanced Technologies for Identification of Bacteria	Third week of April	Two day workshop	Dr.Ch.Sasikala	2,00,000	NIL
Break up for the proposed expenditure (Honorarium Rs.15,000 + stationary Rs.5,000 + consumables Rs.90,000 + micropipettes Rs.72,000+ Lunch and snacks Rs.12,000 + study material Rs.6,000)						

The above conferences/workshops/ trainings programs may be approved by the BoG committee subjected to approval guidelines of BoG.

05/17 BoG_ Feb -18	Consideration and approval for Improve student learning under academic processes of TEQIP-III
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After having an interaction amongst the students, faculty and the director, following activities are identified under the academic processes head namely **Improve student learning**.

- a) GATE/NET coaching to PG students of various centres of IST.
- b) Psychometric diagnosis's test to be conducted for the students.
- c) Training to the students at the renowned institutes like IITs, NITs, R&D National institutes
- d) Institutional memberships for professional societies and student chapters. Preference will be given to the professional societies who are running journals and which are available with the institutional memberships only.
- e) Remedial classes for weaker students.

The maximum allocated amount is Rs.6,00,000 (Rupees Six lakhs only).

This is for consideration and approval by the BoG.

06/17 BoG_ Feb -18	Consideration and approval for Research assistantships under academic processes of TEQIP-III
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After having the faculty meeting held on 04th April, 2018, it is proposed to provide scholarships to a maximum of fifteen fulltime research students up to project period for those scholars who have obtained admission into Ph.D. programme of JNTUH under any of the faculty of six centres funded by TEQIP-III. An undertaking will be obtained from each scholar stating that he will abide by the TEQIP-III funding availability and governing rules. A letter of undertaking indicating the terms and conditions will be obtained from the research scholars. A format is herewith annexed in Annexure - III. The selection will be made by a committee constituting one internal BoG member, one external subject expert, head of the centre concerned and the Director as the chairman. TEQIP-III coordinator will act as member convener of the committee.

The research assistantship is fixed as Rs.18,000 per month per scholar. The maximum allocated amount is Rs. 64,80,000 (Rupees Sixty Four lakhs Eighty thousand only).

This is for consideration and approval by the BoG.

07/17 BoG_ Feb -18	Consideration and approval for Graduate employability under academic processes of TEQIP-III
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After having an interaction amongst the students, faculty and the director, following activities are identified under the academic processes head namely **Graduate employability**.

- a) Improving communication skills to the students.
- b) Department wise tailor made trainings for students either on software or instruments.

The maximum allocated amount is Rs.6,00,000 (Rupees Six lakhs only).

This is for consideration and approval by the BoG.

08/17 BoG_ Feb -18	Consideration and approval for Faculty staff development under academic processes of TEQIP-III
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Already set rules were approved by the BoG for conducting and attending various workshops/ conference/ training programs within India. For international travel it is governed by the NPIU norms in force. However, in the faculty meeting it is proposed to go on PDF outside India as proposed in the IDP. Since international visit rules are already set by NPIU New Delhi, which is silent about PDF, the item may be consider for BoG and subject to final approval of NPIU.

This is for consideration and approval by the BoG.

The maximum allocated amount for FDP is Rs.60,00,000 (Rupees Sixty lakhs only).

This is for consideration and approval by the BoG.

09/17 BoG_ Feb -18	Consideration and approval for Research and development under academic processes of TEQIP-III
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After having the faculty meeting held on 04th April, 2018 the following proposals have been emerged under the **Research and development** component.

- a) Each faculty will be provided a seed grant of two lakhs for a mini research project during the project period and this grant is only for consumables, travel and contingency. No man power and equipment is allowed. However, the project must be approved by the Departmental Research Committee (DRC) of the concerned centre by following a uniform format.

The maximum allocated amount for seed grant for research project is Rs. 32,00,000/- (Rupees Thirty two lakhs only).

- b) M.Tech project expenditure may be supported to the tune of Rs.10,000/- per student after submitting the bills and certificate by the respective supervisor. Further, seed money may be allocated in support of R & D activities of the students as matching grant, provided the student has got project from the state or central governments.

The maximum allocated amount for M.Tech projects is Rs. 25,00,000 (Rupees Twenty five lakhs only).

- c) PhD project expenditure may be supported to the tune of Rs.50,000/-per faculty. The maximum allocated amount for M.Tech projects is Rs. 50,000 (Rupees Fifty thousand only).

This is for consideration and approval by the BoG.

10/17 BoG_ Feb -18	Consideration and approval for MOOCS and digital learning under academic processes of TEQIP-III
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As per the AICTE mandate it is proposed to have Swamyam prabha the expenditure as follows.

- a) TV : 02 nos :Rs.1,50,000/-
- b) Furniture : 02 rooms :Rs. 1,00,000/-
- c) DTH connection one to each department :Rs.1,00,000/-
- d) MOOCS and Digital Learning : Rs1,50,000/-

The maximum allocated amount for **MOOCS and digital learning** is Rs.5,00,000 (Rupees Five lakhs only).

This is for consideration and approval by the BoG.

11/17 BoG_ Feb -18	Consideration and approval for Twinning under academic processes of TEQIP-III
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The twinning programmes have already been approved by the time to time, based on the mutually agreed activities between 1.1 and 1.3 institutions.

The maximum allocated amount for **Twinning** is Rs.35,00,000 (Rupees Thirty Five lakhs only).

This is for consideration and approval by the BoG.

12/17 BoG_ Feb -18	Consideration and approval for Management capacity development under academic processes of TEQIP-III
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As and when NPIU and AICTE calls for management capacity building programmes at IIMs and NPIU, the faculty are deputed.

The maximum allocated amount for **Management capacity development** is Rs. 5,00,000 (Rupees Five lakhs only).

This is for consideration and approval by the BoG.

13/17 BoG_ Feb -18	Consideration and approval for Hiring consultancy services under academic processes of TEQIP-III
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Usually the expenditure incurred under Hiring consultancy services is for the auditors. However, it is not limited to auditors alone.

The statutory and management auditors fees is approximately Rs.2,00,000/- per year.

The maximum allocated amount for **Hiring consultancy services** is Rs. 6,00,000 (Rupees Six lakhs only).

This is for consideration and approval by the BoG.

14/17 BoG_ Feb -18	Consideration and approval for Reforms and governance under
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	academic processes of TEQIP-III
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The institute has to continuously comply with NPIU norms such as accreditation of its courses and the autonomous status of the institute.

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|--|-----------------|
| a) NBA application fees for the two courses | : Rs.7,00,000/- |
| b) UGC autonomous status expenditure | :Rs. 3,00,000/- |
| c) BoS meeting for six courses | :Rs.4,00,000/- |
| d) Development of office automation software | :Rs. 6,00,000/- |

The maximum allocated amount for **Reforms and governance** is Rs.20,00,000 (Rupees Twenty lakhs only).

This is for consideration and approval by the BoG.

15/17 BoG_ Feb -18	Consideration and approval for Industry Institute Interaction under academic processes of TEQIP-III
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The activities identified under this program as follows under this Industry institute interaction category.

- Visiting industries by the students and faculty
- Expert lectures
- Placement activities and activities

The maximum allocated amount for **Reforms and governance** is Rs.6,00,000 (Rupees Six lakhs only).

This is for consideration and approval by the BoG.

16/17 BoG_ Feb -18	Consideration and approval for International travel proposal under TEQIP-III.
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Dr. V. Himbindu has submitted a proposal under International travel to deliver an invited talk at Swedan. The details of proposals submitted for approval of BoG are as follows:

Name of Faculty	Purpose of Visit and place	Duration From-To	Budget proposed (Rupees)
Dr. V. Hima Bindu	Invited talk in the international conference on “Translational Research and Innovations Blending academic and Business Perspective: Advancing the material for new age technology”, Swedan	20-23 August	3,17,000
Break up for the proposed expenditure (Air fare Rs1,00,000 + visa fees Rs10,000/- + Registration Rs77,500/- + Accommodation and DA Rs.1,30,000/- = Total Rs.3,17,500/-)			

The proposal has been approved by Internal Scrutiny Committee (ISC) constituted as per the norms of NPIU.

This is for consideration and approval by the BoG.

17/17 BoG_ Feb -18	Any other items with the permission of the Chair
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Unit-III : Items for ratification

18/17 BoG_ Feb -18	Ratification for organizing National and International conferences / workshops / trainings
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The following one day workshops/ seminars was organised during 16th BoG to 17th BoG by various centres of the institute.

Sl. No	Name of the program	Dates of the programme	Type of activity	Name of the coordinator	Actual expenditure (rupees)
1	Rain Water Harvesting in urban areas	22 nd March 2018	One day Seminar	Dr. M.V.S.S. Giridhar	56,559

The programmes along with expenditure may ratified by the BoG.

19/17 BoG_ Feb -18	Ratification for the amounts deposited to four funds of IST.
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As per the TEQIP-III norms, two percent of the IRG has to be deposited in each of the four funds of the institute in each financial year. It is worked out as Rs.20,00,000/- (Rupees Twenty lakhs) for the financial year of 2017-18 and it is deposited into the respective accounts after duly approval from the Chairman BoG.

The action taken by the director may be ratified by the BoG.

Unit-IV: Items for information

20/17 BoG_ Feb -18	NPIU Guidelines for international travel (2017-18) under TEQIP-III – for information
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The NPIU has circulated revised guidelines for international travel (2017-18) under TEQIP-III on 16th March, 2018. The copy of which is enclosed as Annexure-IV.

21/17 BoG_ Feb -18	Constitution of Internal Scrutiny Committee (ISC) for international travel applications – for formation
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Processing of applications received under the international travel under TEQIP-III funds, a committee has to be constituted for internal scrutiny as per the NPIU guidelines. Accordingly the constituted committee is as follows.

- | | | |
|--------------------------|------------------------|----------|
| 1. Director (R&D), JNTUH | Dr. M. Anji Reddy | Chairman |
| 2. Senior faculty | Dr. K. Ramamohan Reddy | Member |
| 3. Senior faculty | Dr. G. Krishna Mohan | Member |

Vote of thanks by Dr. M.V.S.S. Giridhar, TEQIP-III coordinator

Annexure-I

Minutes of the meeting between DEI and JNTUHIST held in the Office of Director, DEI on 16.2.2018 at 11:15 AM

The following members were present:

Prof. P. K. Kalra, Director, DEI
Prof. Anand Mohan, Registrar, DEI
Mrs. Snehbijlani, Treasurer, DEI
Prof. S. K. Gaur, Dean, Engineering Faculty
Prof. K. Hansraj, Coordinator, Civil Engg.
Prof. C. Patvardhan, Electrical Engineering
Prof. D. Bhagwan Das, TEQIP Coordinator
Prof. Rahul Swarup, Coordinator, Procurement

Prof. B. Venkateshwara Rao, Director, JNTUHIST
Prof. Anji Reddy, Director, R&D, JNTUH
Prof. MVSS Giridhar, TEQIP Coordinator,
JNTUHIST
Prof. C. Radhakrishna, Mentor, JNTUHIST

The following points were resolved:

1. BoG of TEQIP would be modified as per the guidelines given in PIP as follows:
 - a. Three names of eminent persons from the existing BoG would be proposed to the State Government for nomination of Chairman.
 - b. Dean, Engineering would be the ex-officio Member Secretary of BoG.
 - c. Prof. K. Hansraj would be special invitee in the BoG.
 - d. Nominations would be invited from State Government, AICTE and UGC
2. Four separate accounts would be opened to maintain the following as sustainability fund, and 2% of IRG will be deposited in each of these accounts every year through out the period of TEQIP III.
 - a. Corpus Fund,
 - b. Faculty Development Fund,
 - c. Equipment Replacement Fund and
 - d. Maintenance Fund
3. The following areas were chosen for active consideration for collaborative activities between the two institutes:
 - a. Geomatics – Civil Engineering
 - b. Water Sanitation & Waste Management
 - c. Water Resources – Civil Engineering
 - d. 3D Printing : Mechanical and Footwear Design
 - e. Footwear Design
 - f. Renewable based electric vehicles
4. Faculty of Engineering would submit the eSAR for NBA for the all eligible programmes before 31st May 2018.
5. A one-day workshop on Footwear Technology would be conducted at JNTUHIST by DEI, to be coordinated by Prof. D. K. Chaturvedi of DEI. JNTUHIST team requested to the Director, DEI to be the Chief Guest of this event to which he had kindly consented.
6. DEI has to give a letter regarding its autonomous status along with that of Faculty of Engineering to 1.3 Institution.
7. Permission of BoG for hiring an expert for proper and smooth conduct of TEQIP III activities in DEI may be obtained.

Prof. P. K. Kalra
Prof. Anand Mohan
Mrs. Snehbijlani
Prof. S. K. Gaur
Prof. K. Hansraj

Prof. B. Venkateshwara Rao
Prof. Anji Reddy
Prof. MVSS Giridhar
Prof. C. Patvardhan
Prof. D. Bhagwan Das

Annexure-II
MINUTES OF 16TH MEETING OF BOARD OF GOVERNORS
JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD



MINUTES
Of
16th MEETING of
BOARD OF GOVERNORS

Venue:
Committee Room,
JNTUH Institute of Science and Technology New Building,
Jawaharlal Nehru Technological University Hyderabad
On
10th February, 2018 at 11:00 AM

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad, Telangana State – 500 085

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
Jawaharlal Nehru Technological University Hyderabad
 Kukatpally, Hyderabad, Telangana State – 500 085

16th Meeting of Board of Governors

Members present

Venue: Chambers of the Director, IST, JNTUH

Date: 10-02-2018 Time: 11:00 AM

S. No	Name of the Member of BoG	Qualification and position	Position in the BoG
1.	Prof. P. Jaya Prakash Rao	Former Chairman, State Council of Higher Education, Hyderabad	Chairperson
2.	Dr. Rakeshwar Bandichhor	Director , Dr. Reddy's Laboratories Ltd.	Member
3.	Shri. B. Gopala Krishna	Dy. Director, NRSC, Hyd.	Member
4.	Dr. A. D. Rao	Regional Director (Retd), CGWB, Ministry of Water Resources	Member
5.	Dr. K. Yella Reddy	Director (Agriculture) WALAMTARI, Hyderabad	Member
6.	Dr. M. Anji Reddy	Professor of Environment, IST, JNTUH.	Member
7.	Dr. K. Ramamohan Reddy	Professor of Water Resources, IST, JNTUH.	Member
8.	Dr. G. Krishna Mohan	Professor of Pharmacy, IST, JNTUH	Member
9.	Dr. Sandeep Grover	Professor, Dept. of Mech. Engg, YMCA University of Science & Tech, Faridabad.	Member
10.	Prof. B. Venkateswara Rao	Director, IST, JNTUH	Member Secretary
11.	Prof. A. Jayashree	Professor of Chemistry, IST, JNTUH	Special Invitee
12.	Prof. C. Radha Krishna	Rtd. Professor of Electrical Engg, and Mentor, JNTUH IST, Hyd.	Special Invitee
13.	Sri. A. Pullaiah	Coordinator, SPFU, Dept. of Tech Education, Hyderabad	Special Invitee
14.	Dr. M. V. S. S. Giridhar	Associate Professor and TEQIP-III Coordinator	Special invitee

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY
(Autonomous)
Kukatpally, Hyderabad-500085

SIXTEENTH MEETING OF BOARD OF GOVERNORS

Venue: Chambers of the Director, IST, JNTUH
On 10thFebruary, 2018 (Saturday) at 11:00 AM

Minutes

Item No.	Description of Item
01/16BoG_Feb -18	Minutes of Meeting of 15 th BoG meeting held on 06 th January, 2018 – for information – for approval
02/16BoG_Feb -18	Presentation by the Director , IST, JNTUH about the overall activities of the Institute
03/16BoG_Feb -18	Approval of programs planned under Twinning arrangements with the 1.1 institute Dayalbagh Educational Institute (DEI)
04/16BoG_Feb -18	Approval for organizing National and International conferences / workshops / trainings.
05/16BoG_Feb -18	Expenditure incurred since 15 th BoG to till date in TEQIP-III –for information.
06/16BoG_Feb -18	Formation of various committees at institute level for smooth functioning of TEQIP-III – for information
07/16BoG_Feb -18	Approval of list of equipment/goods and furniture items to be procured under TEQIP-III.
08/16BoG_Feb -18	Approve to establish Start-up Cell and appointment of coordinator and other members – for approval.
09/16BoG_Feb -18	Appointment of internal auditor and statutory auditors for TEQIP-III
10/16BoG_Feb -18	Guidelines given by NPIU on TA/DA norms for all types of TEQIP-III activities – for approval
11/16BoG_Feb -18	Guideline for conduct of five day training programs – for approval
12/16BoG_Feb -18	Any other items with the permission of Chair
13/16BoG_Feb -18	Vote of Thanks by Dr.M.V.S.S.Giridhar, TEQIP-III Coordinator

The Chairman BoG welcomed the Members and introduced the new Director, Prof B. Venkateswara Rao, Professor of Water Resources and wished him all success. He thanked the earlier Director, Prof A. Jaya Shree for her excellent services and all the members placed on record their appreciations and acknowledged the good work performed by Prof. A. Jaya Shree.

The Chairman then requested the Director to present the Agenda for discussion.

Item No.	Description of Item
01/16BoG_ Feb -18	Minutes of Meeting of 15thBoG meeting held on 06 th January, 2018 – for information.

The BoG confirmed the minutes of 15th Governing Body meeting held on 06-01-2018.

The Chairman suggested that the Agenda notes should better be presented in the following format.

- Unit-I : Action taken report
- Unit-II : Items for consideration and approval
- Unit-III : Items for ratification
- Unit-IV: Items for information.

Item No.	Description of Item
02/16 BoG_ Feb -18	Presentation by the Director, IST, JNTUH about the overall activities of the Institute

The Director, Institute of Science and Technology made a presentation regarding the activities of the Institute in general and TEQIP-III activities in particular. The Chairman and the members had a detailed interaction with the Director in this regard.

03/16BoG_ Feb -18	Approval of programs planned under Twinning arrangements with the 1.1 institute namely Dayalbagh Educational Institute (DEI).
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The proposed programs and rules for expenditure under twinning arrangements with the 1.1 institute namely Dayalbagh Educational Institute (DEI) has been approved by the Governing Body.

Item No.	Description of Item
04/16 BoG_ Jan -18	Approval for organizing National and International conferences / workshops / training programmes.

The BoG considered the proposals submitted by the faculty for organizing various National and International conferences / workshops / training programmes. The BoG approved the proposals and made the following suggestions.

- At least one member of the BoG may be invited to such programs.
- Proceedings/reports related to each of the programs should always be prepared and submitted to the BoG for perusal.
- It is required to provide complete budgetary plan for each programme comprising of total expected expenditure, funds to be generated from other sources and funds required from TEQIP III.

- If any programme is planned in between two BoG meetings and if the proposed expenditure of such programme exceeds one lakh, then a Note can be sent to the Chairman for seeking approval and the same may later be submitted to the BoG for ratification.

05/16BoG_Feb -18	Expenditure incurred since 15 th BoG to till date in TEQIP-III –for information and ratification.
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The BoG approved and ratified the expenditure incurred under TEQIP III till date as per the details presented.

06/16BoG_Feb -18	Formation of various committees at institute level for smooth functioning of TEQIP-III- information
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The Governing Body noted the constitution of various committees at the Institute level for smooth functioning of TEQIP-III and appreciated this move.

07/16BoG_Feb -18	Approval of list of equipment/goods and furniture items to be procured under TEQIP-III.
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The BoG considered and approved the proposals submitted by various centres for purchase of equipment/furniture under TEQIP-III. However, the BoG made the following suggestions.

- Proper justification is to be provided for proposing/purchasing any item(s) costing less than one lakh with TEQIP-III funds.
- The proposal to purchase any particular equipment should be accompanied by the purpose for which the equipment is required, such as for laboratory work, faculty research, internal revenue generation, etc.
- There is a need to examine the possibility of establishing a centralized facility.
- Advised to write the product name only as an equipment name without any company name, when the items are proposed to purchase under shopping under TEQIP-III.

08/16BoG_Feb -18	Approve to establish Start-up Cell and appointment of coordinator and other members – for approval.
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The Governing Body approved the establishment of Start-up Cell and appointment of coordinator and other members. Further, it has been suggested to add one expert from related discipline whenever required.

09/16BoG_Feb -18	Appointment of internal auditor and statutory auditors for TEQIP-III
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The Chairman and members approved to appoint M/s Rammurthy (N) & Co. as Internal Auditors. However, in respect of Statutory Auditors, it has been suggested to negotiate with other firms for a lower fee as the present firm has quoted a very high fee.

10/16BoG_ Feb -18	Guidelines given by NPIU on TA/DA norms for all types of TEQIP-III activities – for approval
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The BoG approved the guidelines given by NPIU regarding TA/DA for TEQIP-III activities.

11/16BoG_ Feb -18	Guideline for conduct of five day training programs – for approval
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The guidelines as proposed by the sub-committee regarding expenditure for conducting training programs, workshops, etc. have been approved by the BoG.

The meeting ended with the coordinator TEQIP-III proposing vote of thanks.

Annexure – III

Letter of undertaking on Rs.100/- stamp paper

I, _____ S/o _____ studying in Ph.D. programme bearing Roll No. _____ at the _____ centre of Institute of Science and Technology (IST) under the supervision of _____. Do hereby give an undertaking that I am being sanctioned the research assistantship of Rs.18,000/- (Rupees Eighteen thousand only) per month for a maximum period of 24 months only or till the Technical Education Quality Improvement Programme-III (TEQIP-III) project ends, whichever is earlier. I am aware that the project ends by 31st March, 2020. I shall not claim any research assistantship from TEQIP-III, IST of Jawaharlal Nehru Technological University Hyderabad (JNTUH) or JNT University Hyderabad whatsoever for remaining period of my Ph.D programme. I am also aware that this research assistantship is sanctioned to the students who are not in receipt of any financial assistance/scholarship from any funding agency.

IST JNTUH or JNT University Hyderabad will not take any responsibility for research assistantship, in case the funding for this project under the heading of research assistantship is stopped / terminated by the sponsoring agency.

Annexure -IV

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

1.0 INTRODUCTION

These Guidelines are framed to ensure that all international travel related to the Project (TEQIP-III) are undertaken as per the set procedure outlined hereunder:

The objective of the International Travel Support Scheme under TEQIP-III is to enable participants to improve quality of education in Project Institutions through qualitative research. Participants therefore will need to demonstrate not only what they expect to learn or gain from the international experience but also how that experience will be shared with their/ other institutions and result in concrete activities at national level.

The purpose of international travel can be either or both of following:

- i. Presentation of Papers-
 - Plenary session
 - Invited lecture
- ii. Research collaboration only if there is a Joint Research Project

The travel taken for either of the above should have necessarily the following credentials:

- a) Presentation of Research papers in plenary session of International conferences or symposia having established credential in the form of research credentials like Citation; Impact factor and indices and the same should be available on web page of science or Google scholars
- b) Invitation to deliver key note address/ lecture in International conferences and symposia having established credential in the form of Citation; Impact factor and indices and the same should be available on web page of science or Google scholars
- c) For availing the travel under joint research collaboration, the research project should be already approved joint research collaboration i.e. MoU between the host university and participant's organization signed and the collaborative project in progress. The international travel for exploration of possibilities for Joint Research Collaboration is not permitted.

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2.0 TARGET PARTICIPANTS

Faculty, Head of the project institutions, and Vice chancellors of ATUs are eligible for international travel under the Project.

3.0 ELIGIBILITY CRITERIA

In order to be eligible for international travel grant, not only the applicants (faculty, HoDs, Directors, Principal, VC) but also the Project Institutions have to fulfil the eligibility criteria as follows:

3.1 Institutional Eligibility: It is mandatory that the institution must meet specified assessment indicators as given below:

(A) Mentee Institute (must at least meet 6 out of 12 Assessment Indicators)			
Assessment Indicators		Yes/No	If yes, please provide documentary evidences
(i)	Autonomy obtained or applied for (At least State Government NOC Obtained and Affiliating University forwarded application to UGC).	:	
(ii)	50% of the eligible UG programmes should have been NBA accredited or applied for accreditation (SAR submitted).	:	
(iii)	BoG composition as per the prescribed structure (as per UGC/AICTE Guidelines)	:	
(iv)	Quarterly BoG Meeting conducted during previous year and availability of BoG minutes on the website	:	
(v)	Twining Activities carried out significantly	:	
(vi)	Atleast 40% students (pre final/ final year) appeared for GATE examination during previous year	:	
(vii)	Atleast 10% students out of appeared have valid GATE score during previous year.	:	
(viii)	20% of 2 nd and 3 rd Year Students have undertaken internship in the industry/IIT/NIT/Research organizations during previous year	:	
(ix)	Induction Programme for first year was successfully completed during previous year	:	

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(x)	Focused soft skill training programme for final year students was conducted during previous year.	:		
(xi)	Start-up/innovation policy is formulated and innovation drive activity conducted significantly.	:		
(xii)	Atleast one National or International Conference organized.	:		

(B) Mentor Institute (must at least meet 9 out of 13 Assessment Indicators) #				
Assessment Indicators		Yes/No	If yes, please provide documentary evidences	
(i)	Autonomy obtained from UGC with continuation, if any	:		
(ii)	60% of the eligible UG and PG programmes should have valid NBA accreditation.	:		
(iii)	Quarterly BoG Meeting conducted regularly during previous year and availability of all last BoG minutes on the website	:		
(iv)	20% of faculty of the institute visited mentee institute under Twinning Activities.	:		
(v)	Student Exchange Programme under twinning activity implemented for mentee institute significantly.	:		
(vi)	IDP of Mentee institute updated, under twinning activity, as per TEQIP-III guidelines.	:		
(vii)	Atleast 70% students (pre final/ final year) appeared for GATE examination during previous year.	:		
(viii)	Atleast 20% students out of appeared have valid GATE score during previous year.	:		
(ix)	40% of 2 nd and 3 rd Year Students have undertaken internship in the industry/IIT/NIT/Research organizations during previous year.	:		
(x)	Induction Programme for first year was successfully completed during previous year.	:		

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(xi)	Focused soft skill training programme for final year students was conducted during previous year.	:		
(xii)	Activities on innovation drive conducted significantly.	:		
(xiii)	Atleast one National or International Conference/symposia organized with mentee institution.	:		

Assessment indicator (i) & (ii) are mandatory.

(C) ATUs (must at least meet 12 out of 20 Assessment Indicators)				
Assessment Indicators			Yes/No	If yes, please provide documentary evidences
(i)	Statute for awarding Autonomy to affiliated institution is available and autonomy granted to institutions	:		
(ii)	NAAC accredited (B+ grade) or applied for accreditation.	:		
(iii)	10% of affiliated institution have valid NBA accreditation.	:		
(iv)	Atleast 50% of faculty positions in affiliated institutions are filled through regular appointments.	:		
(v)	Research hub established and access to the faculty from affiliated institution is visible.	:		
(vi)	Choice based credit system is adopted by University for engineering programs of affiliated engineering colleges	:		
(vii)	ERP/MIS is in place for students of affiliated institutions showing entire information including result processing	:		
(viii)	Declaration of results before commencement of next year academic activity is visible	:		
(ix)	Organized National or International Conference with the participation of faculty of affiliated engineering colleges	:		

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(x)	Atleast one leadership program for the Principals of affiliated engineering colleges conducted	:		
(xi)	Faculty of affiliated engineering colleges participated in Six pedagogical trainings/annual refresher course through SWYAM Platform during previous year	:		
(xii)	Student feedback mechanism is established in all affiliated colleges for evaluating faculty performance	:		
(xiii)	Industry Consultation Committee is established for all programs of study for curriculum revision	:		
(xiv)	Availability of Studio for preparing open online course (MOOCs) for the subjects of affiliated engineering colleges	:		
(xv)	Atleast three open online courses (MOOCs) have been developed with the help of quality faculty from affiliated institutions/university	:		
(xvi)	Induction Programme for first year students of affiliated all engineering colleges was successfully completed during previous year/current year	:		
(xvii)	20% of 2 nd and 3 rd Year Students of all affiliated engineering colleges have undertaken internship in the industry/IIT/NIT during previous year	:		
(xviii)	Atleast 30% students (pre final/ final year) from affiliated engineering colleges appeared for GATE examination during previous year.	:		
(xix)	Atleast 10% students from affiliated engineering colleges out of appeared have valid GATE score during previous year.	:		
(xx)	Activities on innovation drive conducted significantly in all affiliated engineering colleges	:		

3.2 Participants Eligibility

- (i) The applicant should have contributed in the implementation of TEQIP-III project in his institution significantly (Please attached certificate of head of the institute)

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- (ii) The applicant should have contributed significantly in mentor/mentee institute by conducting the activities (not merely visiting the institute) under twinning arrangements of TEQIP-III project
- (iii) The applicant should have published at least four research papers in peer reviewed journals of his discipline with high impact value and having significant H/I/SCI Index value. The paper should be available on web page of Science or Google Scholar page.
- (iv) The applicant can avail the international travel under project once in a academic year

4.0 PROCEDURE

Applicants for undertaking International Travel are required to submit a complete proposal along with the enclosures to BoG for approval. Such BoG approved proposal shall be forwarded by the Head of the institution to SPIU (Focus state)/DTE (non-focus state) and then to NPIU. The achievements in the academic excellence, research contribution, contribution in the project activities of the concerned participant(s) desirous of availing International Travel facility under the Project be clearly mentioned in the proposal.

Applications from the Institutions meeting required Assessment Indicators (as given in above respective tables A; B; C) only shall be eligible for International Travel. An undertaking in this regard should be submitted to the SPIU/DTE and then to NPIU.

In view of the procedure to be followed and various approvals to be sought the applicants are advised to initiate their proposals at least 3 months before schedule of travel.

DETAILED PROCEDURE FOR APPROVING THE INTERNATIONAL TRAVEL

- (i) **In case of State Government aided/funded institutions:**
 - The Project Institutions shall constitute an Internal Scrutiny Committee (ISC); under the chairmanship of Dean (R&D) and consisting of senior faculty members. The ISC shall scrutinize the received proposal (format enclosed as Annex-I) and submit the report to the Head of the institution, along with the proposals.
 - The Head of the institution shall submit the proposal to BoG with his remarks on the findings of internal scrutiny committee.

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- The BoG will accord “**in principle**” approval for the proposal on the basis of scrutiny report and the recommendation of the Head of the institution.
- The Institute will send the proposal with BoG remarks to SPIU/DTE for further processing.
- **SPIU/DTE will ensure the eligibility of the institution w.r.t the performance assessment and** scrutinize the received proposal as per the checklist (Annex-II) and submit the proposal with its observation to NPIU
- **NPIU will constitute Screening Committee consisting of senior academicians.** The screening committee shall evaluate the proposal as per the criteria suggested in Annex-III and advice the Central Project Advisor (CPA), at NPIU. If deemed necessary, the Screening Committee may seek opinion from external theme experts before arriving at a conclusion.
- On the basis of advice received from the Screening Committee; the NPIU, shall submit a consolidated report to the MHRD for approval.
- The decision of the MHRD shall be final and will be communicated to the SPIU/DTE by the NPIU. SPIU/DTE shall further communicate it to the concerned institutions.

(ii) **In case of Centrally Funded Institutions (CFIs):**

- **The CFIs TEQIP Unit will ensure the eligibility of its institution w.r.t the performance assessment.**
- The CFIs meeting the eligibility shall constitute an internal scrutiny committee under the chairmanship of Dean (R&D) consisting of senior faculty members. The internal scrutiny committee (ISC) shall scrutinize the received proposal (format enclosed as Annex-I) and submit the report to the Institutional TEQIP Unit, along with the proposals.
- The CFIs TEQIP Unit will scrutinize the received proposal as per the checklist (Annex-II) and submit the proposal with its observation and the remarks of internal scrutiny committee to the “Screening Committee”.
(A Screening Committee be constituted by the BoG of the institution consisting of senior external experts)
- The screening committee shall evaluate the proposal as per the criteria suggested in Annex-III and advice the Director of the institution. If deemed necessary, the Screening Committee may seek opinion from external theme experts before arriving at a conclusion.

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- The Director shall present the proposal to BoG with his remarks along with the remarks of the Screening committee.
- The BoG will accord approval for the proposal on the basis of report of the screening committee and the recommendation of the Director
- The CFIs will send the proposal with remarks of the BoG to the NPIU for further processing.
- NPIU shall submit the proposal to MHRD for approval. The decision of MHRD will be final and communicated to the concerned CFI by NPIU.

IMPORTANT POINTS

- (i) The event should be of an international character.
- (ii) The applicant should not have availed financial assistance from any other source for the same event.
- (iii) The faculty should be appointed on regular basis; in case of contract faculty, the concern should have served at least two years continuously and should be there for at least one year after availing the travel
- (iv) Any international tour undertaken without Competent Authority's approval will not be considered as a part of the Project and, therefore, expenditure incurred will not be eligible for reimbursement.
- (v) Head of Institution(s) will avoid travel during the end of the financial year.
- (vi) The faculty availing international travel should ensure compensation for academic loss of the students
- (vii) The period of tours will be limited to seven working days.
- (viii) All austerity measures like discount on training fee, accommodation etc. should be availed. The travel will be undertaken only under the available cheapest restricted economy class air fare.
- (ix) The officials visiting abroad are required to prepare a detailed report of their visit, clearly specifying the gains and an action plan for implementing the feasible activities.
- (x) The experience will also be shared with fellow faculty of the institution.

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ANNEX-I

**PROPOSAL FOR
INTERNATIONAL TRAVEL
UNDER TEQIP-III**

Name of the Institution : _____

Project Sub-Component : _____

Category of the Institution (CFI/Govt. funded/Govt. Aided/ATUs) : _____

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1.

Name of the applicant	:	
Designation	:	
Department	:	

2.

Academic Profile		
Class/Institution	Year	Subject
UG		
PG		
PhD		
Post-Doctoral		
Any other		

3.

Experience Details			
Experience	Details	Duration	Name of Employer
i) Teaching*			
ii) Research*			
iii) Industry*			
iv) Any other			

**Details of may be provided separately, if any*

4.

Publications of the applicant during last three years (details may be provided on separate sheet) in the format below							
S. No.	Particulars	Year	Nos.	Impact factor			No. of Citations
				H	I	SCI	
i)	Referred Journals						
ii)	Proceedings						
iii)	Patents						

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5. Contribution of the applicant in enhancing academic excellence in the institution under TEQIP-III/II:

S. No.	Year	Contribution of the Applicant (during last three years)	
		Project Activities	Institution development activities

6.

Name of the International Event	:	
Organizer	:	
Venue with country	:	
Durations	:	

7. Purpose of the event (put a tick mark against the appropriate place):

Items	:	Remarks
a) Paper presentation	:	
b) Chairing a Session	:	
c) Keynote Speaker	:	
d) Approved Joint Research Collaboration	:	

8. Provide write-up on the following (1 page on each item)

(i)	Focus on International visit on improving the quality of teaching and research of an Institution. Objectives of the visit be clearly mentioned.
(ii)	Benefit to the applicant from the International visit and expected outcome from this visit to the institution.

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(iv)	Plan of the applicant for sharing the gained information with fellow faculty members.
(v)	Alternative arrangement planned by the applicant about the appropriate continuance of the teaching and research duties during the travel period.

9. Travel Plan (from the place of working to the conference & back):

S. N.	Date and Time	Departure	Date and Time	Arrival	Mode

10. Details of Expenditure :

Items	:	Remarks
a) Total air fare by shortest route by economy class	:	
b) Visa Fee	:	
c) Amount of registration fee	:	
d) Accommodation and other logistic arrangement	:	

11. Details of International events attended during last three years (In Chronological order) :

Name of event	Date	Venue	Details of Sponsors

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12. Any other information which you may like to furnish in support of your application.

Place :

(Signature of the applicant)

Date

Enclosures: Attach the following enclosures :

- Invitation/ acceptance letters from the institutions/organization to be visited
- Daily schedule of activities to be undertaken
- Availability of budget provisions with break-up of fee charges, accommodation, other logistic arrangements and travel expenses
- International travel plan for faculty of the concerned institution (duly approved by BoG)
- For all project institutions, NOC from BoG for undertaking International travel
- Any other deemed necessary

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ANNEX-II

CHECK LIST FOR SPIU/DTE/CFIs

Checklist for the proposals under TEQIP-III involving International Travel in respect of Dr/Prof/Mr _____ from _____

1	Name of the participants undertaking the tour with Designation and Contact Number (A brief Bio-Data to be enclosed)	
2	Purpose of the Visit	
3	Place of visit with Contact Details of the institute proposed to be visited (whether invitation/ acceptance/ Consent Letter has been obtained and attached)	
4	Duration of visit (whether Daily Schedule enclosed)	
5	Date of his/her last foreign visit with duration, name of the institute visited, funding/sponsoring Agency and the purpose of such visit	

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6	(i) Relevance of the visit to the Project Objectives (ii) Clear Objective and Outcome of the Visit	
7	Amount of expenditure involved in the present proposal (whether break-up attached)	
8	Whether approval of Head of the institute and BOG have been obtained and proof thereof attached	
9	Whether an undertaking has been obtained and enclosed on submission of report in due course on the travel to be undertaken and experience to be gained to improve the teaching learning and research in the institute	

Signature of Director (DTE)/CFIs

Or

Signature of SPA in case of SPIU

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ANNEX-III

Selection Criteria: The following criteria will be used by the Screening Committee :

S. No.	Particulars	Evaluation Criteria	Points
1	Is the international visit focused on improving the quality of teaching and research of a Project institution?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
2	Will the applicant benefit from the international visit?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
3	Is the visit linked to the Institutional Development Proposal objectives and to the current research needs assessment?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
4	Is the action plan for how the applicant will share the information gained likely to have an impact on others beyond the applicant?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
5	Has the institution	All the evidence that this criterion has	2

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ensured that teaching and research duties will be appropriately continued during the travel period?	been met is strong and clear	0
	Some of the evidence that this criterion has been met is either weak or unclear or both.	1
	No evidence that this criterion has been met	0
Total Points obtained		

Note: Applicants will have to get at least one point in each category and get a total of at least 6 points in order for the application to be approved.