

**MINUTES  
OF  
SEVENTH MEETING OF BOARD OF GOVERNORS**



**INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)  
Jawaharlal Nehru Technological University Hyderabad  
Kukatpally, Hyderabad, Telangana - 500085**

**Venue:  
Committee Room,  
Institute of Science and Technology New Building,  
Jawaharlal Nehru Technological University Hyderabad**

**on**

**Tuesday, 11<sup>th</sup> August 2015 at 10:00 hours,**

**DIRECTOR**

**INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)  
Jawaharlal Nehru Technological University Hyderabad  
Kukatpally, Hyderabad, Telangana - 500085**

**JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)**

**Jawaharlal Nehru Technological University Hyderabad  
Kukatpally, Hyderabad, Telangana State-500 085**

**Technical Education Quality Improvement Program, [TEQIP] - PHASE-II  
Minutes 7<sup>th</sup> Board of Governors Meeting**

**Venue: Chambers of the Director, IST, JNTUH**

**Date: 11-08-2015**

**Time: 10:00 Hours**

<b>S NO</b>	<b>Name of the member</b>	<b>Designation</b>
1	<b>Dr.K.V.Raghavan INA Distinguished Prof. and Ex. Director, CIR-IICT</b>	<b>Chairman</b>
2	<b>Dr.M.SivaKumaran, Director, Aurobindo Pharma Ltd, Hyderabad</b>	<b>Member</b>
3	<b>Dr.Murali K.Tummuru, Managing Director, Virchow Biotech Pvt. Ltd, Hyderabad</b>	<b>Member</b>
4	<b>Dr.B.Venkateswara Rao, Professor of Water Resources, and Director, SCDE, JNTUH</b>	<b>Member</b>
5	<b>Dr.M.Anji Reddy, Prof. of EST, &amp; Director, R&amp; D, JNTUH</b>	<b>Member</b>
6	<b>Dr. M. LakshmiNarasu, Professor and Head Biotechnology, Centre for Biotechnology, IST, JNTUH</b>	<b>Member</b>
7	<b>Dr. Sandeep Grover Professor, Dept. of Mechanical Engineering YMCA University of Science and Technology, Faridabad</b>	<b>Member, UGC nominee</b>
8	<b>Dr A. Damodaram Director, Academic &amp; Planning JNTUH</b>	<b>Member, University nominee.</b>
9	<b>Prof. C. Radha Krishna, Retired Professor of Electrical Engineering and Mentor, Hyderabad</b>	<b>Special Invitee</b>
10	<b>Shri. A. Ravidndra Babu, State Project Coordinator, SPFU, Department of Technical Education, Hyderabad</b>	<b>Special Invitee</b>
11	<b>Dr. M.V.S.S. Giridhar, Head, CWR, and Coordinator, TEQIP-II</b>	<b>Special Invitee</b>
12	<b>Dr. A. Jaya Shree Director, IST and Head, Centre for Chemical Sciences and Technology, IST, JNTUH.</b>	<b>Member Secretary</b>

**MINUTES OF THE SEVENTH BOARD OF GOVERNORS  
HELD ON 11<sup>TH</sup> AUGUST 2015, AT 10:00 AM  
Venue: Committee Room, Director Office,  
JNTUH INSTITUTE OF SCIENCE & TECHNOLOGY,  
JNTUH, Kukatpally, Hyderabad – 500 085**

**AGENDA**

Item No.	Description of Item	Pg. No
01/7 BoG_Aug-15	Approval of <b>Minutes of Meeting of 6<sup>th</sup>BoG meeting</b> held on 17 <sup>th</sup> March, 2015.	5
02/7 BoG_Aug-15	<b>Institute Academic Calendar</b> and Courses offered during <b>A.Y 2014-15.</b>	5
03/7 BoG_Aug-15	Consideration and Approval of Applications of Faculty Members for Attending <b>International Conferences abroad.</b>	5
04/7 BoG_Aug-15	Consideration and approval of eligible limits of expenditure for <b>Conducting</b> workshops/ seminars/ symposium / Faculty development programs.	5
05/7 BoG_Aug-15	Consideration and approval of eligible limits of expenditure for <b>attending</b> workshops/ seminars/ symposium / Faculty development programs.	5
06/7 BoG_Aug-15	Consideration and approval of eligible <b>limits of expenditure</b> for local travel for attending workshops/ seminars/ symposium / Faculty development programs.	5
07/7 BoG_Aug-15	Consideration and approval for <b>sitting fee</b> for external members/internal members for the BoG meeting.	6
08/7 BoG_Aug-15	Consideration and approval for implementation of <b>Choice Based Credit System (CBCS)</b> from the academic year 2015-16.	6
09/7 BoG_Aug-15	<b>Appointment of new Coordinator</b> of TEQIP-II, IST, JNTUH.	6
10/7 BoG_Aug-15	<b>Appointment of new Nodal Officers,</b> TEQIP-II, IST, JNTUH.	6
11/7 BoG_Aug-15	Ratification of <b>various activities</b> organized/ participated/ conducted under TEQIP during March – July 2015.	6
12/7 BoG_Aug-15	Ratification of <b>various equipment/ software's/items purchased</b> under TEQIP-II.	6
13/7 BoG_Aug-15	Consideration and approval of <b>change of purchase mode from NCB to Shopping</b> under PMSS of TEQIP.	6
14/7 BoG_Aug-15	Ratification of action taken for the initiation of notification for filling <b>Ph.D vacancies under TEQIP.</b>	6
15/7 BoG_Aug-15	Consideration and approval of purchase of recent <b>Tally software</b> for the Accounts department of IST and training for	7

	the personal.	
16/7 BoG_Aug-15	Consideration and approval of purchase of <b>Laptop to Accounts department</b> of IST, JNTUH.	7
17/7 BoG_Aug-15	To review the <b>Research and Development</b> proposals submitted by various faculty members of IST, JNTUH.	7
18/7 BoG_Aug-15	Consideration and approval of purchase of <b>two lifts</b> for New IST building under civil works category of TEQIP through PMSS.	7
19/7 BoG_Aug-15	Consideration and approval for providing <b>safe drinking water</b> to both new and old buildings of IST through RO system under civil works category of TEQIP-II.	7
20/7 BoG_Aug-15	Ratification of <b>Teaching Assistantships</b> under PG students category for the 2012-13, 2013-14 and 2014-15 academic years	7
21/7 BoG_Aug-15	Status of <b>Key Performance Indicators</b> of IST, JNTUH	8
22/7 BoG_Aug-15	Consideration and approval of purchase of Tab <b>and Mobile phones</b> of TEQIP, IST, JNTUH.	
23/7 BoG Aug-15	Consideration and approval of Remuneration and Transportation charges for the members and the nonteaching staff for conducting the renewal / appointment of Academic Assistants	
24/7 BoG_Aug-15	Any other items with the <b>permission of Chair</b>	
25/7 BoG_Aug-15	Vote of Thanks.	

**Item No: 01/ 7 BoG August 15: Confirmation of the minutes of the Sixth BoG meeting held on 17<sup>th</sup> March., 2015**

After detailed discussions, the minutes of the Sixth Board of Governors meeting held on 17th March, 2015 were approved by the Chairman and Members of the committee.

**Item No: 02/ 7 BoG August 15: Institute Academic Calendar and Courses offered during A.Y 2014-15.**

Institute Academic Calendar and Courses offered during A.Y 2014-15 were presented to the committee for information.

**AGENDA 03 / 7 BoG Aug 15: Consideration and Approval of Applications of Faculty Members for Attending International Conferences abroad**

It is resolved that all the Applications of Faculty Members for Attending International Conferences/training need to be routed through sub-committee of the Institute before placing for BoG approval.

However, Chairman and committee members are also suggested to submit impact analysis after the international travel by the faculty members within 10 days after return.

**AGENDA 04 / 7 BoG Aug 15: Consideration and approval of eligible limits of expenditure for Conducting workshops/ seminars/ symposium / Faculty development programs**

It is resolved to constitute a committee to finalize major head wise percentage of expenditure for organizing workshops/ seminars/ symposium / Faculty development programs.

**AGENDA 05 / 7 BoG Aug 15: Consideration and approval of eligible limits of expenditure for attending workshops/ seminars/ symposium / Faculty development programs.**

Committee felt that Institute need to follow the limits of expenditure as per the G.O in vogue by the University/SPFU/TEQIP/NPIU.

**AGENDA 06 / 7 BoG Aug 15: Consideration and approval of eligible limits of expenditure for local travel for attending workshops/ seminars/ symposium / Faculty development programs**

It is resolved that Institute need to follow the limits of expenditure as per the G.O in vogue by the University/SPFU/TEQIP/NPIU.

**AGENDA 07 / 7 BoG Aug 15: Consideration and approval for sitting fee for external members/internal members for the BoG meeting**

It is resolved to implement same sitting fee for both internal and external members for conducting academic meetings like BoG and BoS etc from TEQIP –II funds.

**AGENDA 08/ 7 BoG Aug 15: Academic reforms of M.Tech course under TEQIP-II for the academic year 2015-16.**

It is resolved and approved that the expenditure related to academic reforms need to met from the funds available in TEQIP –II under academic reforms head of account. Only TEQIP funded M.Tech courses need to be considered under this expenditure.

**AGENDA 09/ 7 BoG Aug 15: Ratification of appointment of new coordinator of TEQIP-II, IST, JNTUH.**

BOG Committee resolved and ratified the appointment of new coordinator of TEQIP-II, IST, JNTUH.

**AGENDA 10/ 7 BoG Aug 15: Ratification of appointment of new Nodal Officers, TEQIP-II, IST, JNTUH.**

The appointment of new Nodal Officers of TEQIP-II, IST, JNTUH is ratified by the BoG members.

**AGENDA 11/ 7 BoG Aug 15: Ratification of various activities organized/ participated/ conducted under TEQIP during March – July 2015.**

It is resolved and ratified various activities organized/ participated/ under TEQIP during March – July 2015.

**AGENDA 12/ 7 BoG Aug 15: Ratification of various equipment/ software's/items purchased under TEQIP-II.**

It is resolved and approved various equipments/ software's/items purchased under TEQIP-II by the BoG members.

**AGENDA 13/ 7 BoG Aug 15: Consideration and approval of change of purchase mode from NCB to Shopping under PMSS of TEQIP.**

After elaborate discussions, the board resolved that the Centre for Bio technology should not change the purchase mode and need to procure pilot scale fermentor only through NCB mode of purchase under TEQIP II as initiated earlier.

**AGENDA 14/ 7 BoG Aug 15: Ratification of action taken for the initiation of notification for filling Ph.D vacancies under TEQIP.**

It is resolved and suggested to follow UGC/University guidelines while filling up PhD

vacancies under TEQIP project also.

**AGENDA 15/ 7 BoG Aug 15: Consideration and approval of purchase of recent Tally software for the Accounts department of IST and training for the personal.**

It is resolved and approved the purchase of recent Tally software for the Accounts department of IST and training for the personnel.

**AGENDA 16/ 7 BoG Aug 15: Consideration and approval of purchase of Laptop to Accounts department of IST, JNTUH.**

It is resolved and approved to purchase of Laptop to Accounts department of IST, JNTUH.

**AGENDA 17/ 7 BoG Aug 15: To review the Research and Development proposals submitted by various faculty members of IST, JNTUH.**

After elaborative discussions it is resolved and recommended the following points.

- To constitute a committee to review Research and Development (R&D) proposals and Industry Institute Interaction (IIC) proposals submitted by various centres of IST. The constitution of the committee as suggested by the BOG is given below
  1. Dr. Shiva Kumaran, Director, Aurobindo Pharma, Hyderabad - Chairman
  2. Dr. D.S. Iyengar , Scientist Retd, IICT, Hyderabad - Member
  3. Dr.JVN Reddy Assistant Vice President Aurobindo Pharma Ltd Hyderabad - Member
  4. Dr. A.D. Rao, Regional Director, Central Ground Water Board, Southern Region, Hyderabad - Member
  5. Prof B. L. Deekshatulu Distinguished Fellow, IDRBT, Hyderabad - Member
  6. Prof. A. Jaya Shree, Director IST & Prof of Chemistry, Member Convener
- Faculty members need to submit the proposals using DST format.
- Faculty need to present their expected outcomes from the research before the committee by power point presentation for a duration of 10 minutes.

**AGENDA 18/ 7 BoG Aug 15: Consideration and approval of purchase of two lifts for New IST building under civil works category of TEQIP through PMSS.**

The BOG differed the proposal for purchase of two lifts for New IST building under civil works category of TEQIP-II through PMSS.

**AGENDA 19/7 BoG Aug 15: Consideration and approval for providing safe drinking water to both new and old buildings of IST through RO system under civil works category of TEQIP-II.**

It is resolved and differed for providing safe drinking water to both new and old buildings of IST through RO system under civil works category of TEQIP-II.

**AGENDA 20/ 7 BoG Aug 15: Ratification of Teaching Assistantships under PG students category for the 2012-13, 2013-14 and 2014-15 academic years**

It is resolved and ratified the teaching assistantships paid to PG student's category under TEQIP-II for the 2012-13, 2013-14 and 2014-15 academic years

**AGENDA 21/7 BoG Aug 15: Status of Key Performance Indicators of IST, JNTUH**

Chairman and all the members of Board of Governors have appreciated the efforts made by Prof. A. Jaya Shree, Professor of Chemistry, **Director, IST and Member Secretary of BoG** and Dr. M.V.S.S. Giridhar, Head, CWR and **Coordinator, TEQIP-II** for their untiring efforts in achieving all key performance indicators set by TEQIP II for the Institute within two months. The Board congratulated them for achieving the very high target.

**22/7 BoG\_Aug-15: Consideration and approval of purchase of Tab and Mobile phones of TEQIOP, IST, JNTUH.**

It is resolved that to purchase 2 Mobile phones and Tab to use for the TEQIP office purpose. Hence the above consideration has been approved by the Board of Members.

**23/7 BoG\_Aug-15: Consideration and approval of Remuneration and Transportation charges for the members and the nonteaching staff for conducting the renewal / appointment of Academic Assistants**

It is resolved by the Board of Members that Remuneration and Transportation charges for the members and the Non-Teaching staff may be approved for conducting the renewal and appointment of Academic Assistants.

**Item No. 24.1**

**Sub:- Any other item with the permission of the Chairperson**

**Consideration and approval Overtime Incentive to TEQIP, IST Staff.**

It is resolved that the staff of TEQIP, IST has worked for overtime for completion of work in the months of April and May 2015. Incentive may be fixed as half of their salary. Therefore the incentives for overtime have been approved by the Board of Members.

*Minutes of Sixth BoG Meetings*