

**MINUTES OF 16<sup>TH</sup> MEETING OF BOARD OF GOVERNORS**  
**JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)**  
**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**



**MINUTES**  
**Of**  
**16<sup>th</sup> MEETING of**  
**BOARD OF GOVERNORS**

**Venue:**  
**Committee Room,**  
**JNTUH Institute of Science and Technology New Building,**  
**Jawaharlal Nehru Technological University Hyderabad**  
**On**  
**10<sup>th</sup> February, 2018 at 11:00 AM**

**JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)**  
**Jawaharlal Nehru Technological University Hyderabad**  
**Kukatpally, Hyderabad, Telangana State – 500 085**

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)

Jawaharlal Nehru Technological University Hyderabad

Kukatpally, Hyderabad, Telangana State – 500 085

16<sup>th</sup> Meeting of Board of Governors

Members present

Venue: Chambers of the Director, IST, JNTUH

Date: 10-02-2018 Time: 11:00 AM

S. No	Name of the Member of BoG	Qualification and position	Position in the BoG
1.	Prof. P. Jaya Prakash Rao	Former Chairman, State Council of Higher Education, Hyderabad	Chairperson
2.	Dr. Rakeshwar Bandichhor	Director, Dr. Reddy's Laboratories Ltd.	Member
3.	Shri. B. Gopala Krishna	Dy. Director, NRSC, Hyd.	Member
4.	Dr. A. D. Rao	Regional Director (Retd), CGWB, Ministry of Water Resources	Member
5.	Dr. K. Yella Reddy	Director (Agriculture) WALAMTARI, Hyderabad	Member
6.	Dr. M. Anji Reddy	Professor of Environment, IST, JNTUH.	Member
7.	Dr. K. Ramamohan Reddy	Professor of Water Resources, IST, JNTUH.	Member
8.	Dr. G. Krishna Mohan	Professor of Pharmacy, IST, JNTUH	Member
9.	Dr. Sandeep Grover	Professor, Dept. of Mech. Engg, YMCA University of Science & Tech, Faridabad.	Member
10.	Prof. B. Venkateswara Rao	Director, IST, JNTUH	Member Secretary
11.	Prof. A. Jayashree	Professor of Chemistry, IST, JNTUH	Special Invitee
12.	Prof. C. Radha Krishna	Rtd. Professor of Electrical Engg, and Mentor, JNTUH IST, Hyd.	Special Invitee
13.	Sri. A. Pullaiah	Coordinator, SPFU, Dept. of Tech Education, Hyderabad	Special Invitee
14.	Dr. M. V. S. S. Giridhar	Associate Professor and TEQIP-III Coordinator	Special invitee

Handwritten signatures and initials are present next to the 'Position in the BoG' column for rows 1 through 14. The signatures include 'J.P. Rao', 'Rakeshwar', 'B. Gopala Krishna', 'A. D. Rao', 'K. Yella Reddy', 'M. Anji Reddy', 'K. Ramamohan Reddy', 'G. Krishna Mohan', 'Sandeep Grover', 'B. Venkateswara Rao', 'A. Jayashree', 'C. Radha Krishna', 'A. Pullaiah', and 'M. V. S. S. Giridhar'.

**JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY**  
(Autonomous)  
Kukatpally, Hyderabad-500085

**SIXTEENTH MEETING OF BOARD OF GOVERNORS**

**Venue: Chambers of the Director, IST, JNTUH**  
**On 10<sup>th</sup> February, 2018 (Saturday) at 11:00 AM**

**Minutes**

<b>Item No.</b>	<b>Description of Item</b>
01/16BoG_ Feb -18	<b>Minutes</b> of Meeting of 15 <sup>th</sup> BoG meeting held on 06 <sup>th</sup> January, 2018 – for information – for approval
02/16BoG_ Feb -18	<b>Presentation by the Director, IST, JNTUH</b> about the overall activities of the Institute
03/16BoG_ Feb -18	<b>Approval</b> of programs planned under Twinning arrangements with the 1.1 institute Dayalbagh Educational Institute (DEI)
04/16BoG_ Feb -18	<b>Approval</b> for organizing National and International conferences / workshops / trainings.
05/16BoG_ Feb -18	<b>Expenditure</b> incurred since 15 <sup>th</sup> BoG to till date in TEQIP-III –for information.
06/16BoG_ Feb -18	<b>Formation</b> of various committees at institute level for smooth functioning of TEQIP-III – for information
07/16BoG_ Feb -18	<b>Approval</b> of list of equipment/goods and furniture items to be procured under TEQIP-III.
08/16BoG_ Feb -18	<b>Approve</b> to establish Start-up Cell and appointment of coordinator and other members – for approval.
09/16BoG_ Feb -18	<b>Appointment</b> of internal auditor and statutory auditors for TEQIP-III
10/16BoG_ Feb -18	Guidelines given by NPIU on TA/DA norms for all types of TEQIP-III activities – <b>for approval</b>
11/16BoG_ Feb -18	Guideline for conduct of five day training programs – <b>for approval</b>
12/16BoG_ Feb -18	Any other items with the <b>permission of Chair</b>
13/16BoG_ Feb -18	Vote of Thanks by Dr.M.V.S.S.Giridhar, TEQIP-III Coordinator

The Chairman BoG welcomed the Members and introduced the new Director, Prof B. Venkateswara Rao, Professor of Water Resources and wished him all success. He thanked the earlier Director, Prof A. Jaya Shree for her excellent services and all the members placed on record their appreciations and acknowledged the good work performed by Prof. A. Jaya Shree.

The Chairman then requested the Director to present the Agenda for discussion.

<b>Item No.</b>	<b>Description of Item</b>
01/16BoG_ Feb -18	<b>Minutes of Meeting of 15<sup>th</sup>BoG meeting</b> held on 06 <sup>th</sup> January, 2018 – for information.

The BoG confirmed the minutes of 15<sup>th</sup> Governing Body meeting held on 06-01-2018.

The Chairman suggested that the Agenda notes should better be presented in the following format.

- Unit-I : Action taken report
- Unit-II : Items for consideration and approval
- Unit-III : Items for ratification
- Unit-IV: Items for information.

<b>Item No.</b>	<b>Description of Item</b>
02/16 BoG_ Feb -18	<b>Presentation by the Director, IST, JNTUH</b> about the overall activities of the Institute

The Director, Institute of Science and Technology made a presentation regarding the activities of the Institute in general and TEQIP-III activities in particular. The Chairman and the members had a detailed interaction with the Director in this regard.

03/16BoG_ Feb -18	<b>Approval</b> of programs planned under Twinning arrangements with the 1.1 institute namely Dayalbagh Educational Institute (DEI).
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The proposed programs and rules for expenditure under twinning arrangements with the 1.1 institute namely Dayalbagh Educational Institute (DEI) has been approved by the Governing Body.

<b>Item No.</b>	<b>Description of Item</b>
04/16 BoG_ Jan -18	<b>Approval</b> for organizing National and International conferences / workshops / training programmes.

The BoG considered the proposals submitted by the faculty for organizing various National and International conferences / workshops / training programmes. The BoG approved the proposals and made the following suggestions.

- At least one member of the BoG may be invited to such programs.
- Proceedings/reports related to each of the programs should always be prepared and submitted to the BoG for perusal.
- It is required to provide complete budgetary plan for each programme comprising of total expected expenditure, funds to be generated from other sources and funds required from TEQIP III.
- If any programme is planned in between two BoG meetings and if the proposed expenditure of such programme exceeds one lakh, then a Note can be sent to the Chairman for seeking approval and the same may later be submitted to the BoG for ratification.

05/16BoG_ Feb -18	<b>Expenditure</b> incurred since 15 <sup>th</sup> BoG to till date in TEQIP-III –for information and ratification.
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The BoG approved and ratified the expenditure incurred under TEQIP III till date as per the details presented.

06/16BoG_ Feb -18	<b>Formation</b> of various committees at institute level for smooth functioning of TEQIP-III- information
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The Governing Body noted the constitution of various committees at the Institute level for smooth functioning of TEQIP-III and appreciated this move.

07/16BoG_ Feb -18	<b>Approval</b> of list of equipment/goods and furniture items to be procured under TEQIP-III.
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The BoG considered and approved the proposals submitted by various centres for purchase of equipment/furniture under TEQIP-III. However, the BoG made the following suggestions.

- Proper justification is to be provided for proposing/purchasing any item(s) costing less than one lakh with TEQIP-III funds.
- The proposal to purchase any particular equipment should be accompanied by the purpose for which the equipment is required, such as for laboratory work, faculty research, internal revenue generation, etc.
- There is a need to examine the possibility of establishing a centralized facility.
- Advised to write the product name only as an equipment name without any company name, when the items are proposed to purchase under shopping under TEQIP-III.

08/16BoG_ Feb -18	<b>Approve</b> to establish Start-up Cell and appointment of coordinator and other members – for approval.
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The Governing Body approved the establishment of Start-up Cell and appointment of coordinator and other members. Further, it has been suggested to add one expert from related discipline whenever required.

09/16BoG_ Feb -18	<b>Appointment</b> of internal auditor and statutory auditors for TEQIP-III
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The Chairman and members approved to appoint M/s Rammurthy (N) & Co. as Internal Auditors. However, in respect of Statutory Auditors, it has been suggested to negotiate with other firms for a lower fee as the present firm has quoted a very high fee.

10/16BoG_ Feb -18	Guidelines given by NPIU on TA/DA norms for all types of TEQIP-III activities – for approval
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The BoG approved the guidelines given by NPIU regarding TA/DA for TEQIP-III activities.

11/16BoG_ Feb -18	Guideline for conduct of five day training programs – <b>for approval</b>
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The guidelines as proposed by the sub-committee regarding expenditure for conducting training programs, workshops, etc. have been approved by the BoG.

The meeting ended with the coordinator TEQIP-III proposing vote of thanks.